



SAINT MARY'S COLLEGE OF CALIFORNIA Bi-Weekly Payroll Schedule 2021-2022

Pay Period Start Date	Pay Period End Date	Time Cards Submitted by Employee†	Time Cards Approved by Supervisor	Pay Day
Mon, 06/21/21	Sun, 07/04/21	Fri, 07/02/21	Tue, 07/06/21*	Fri, 07/09/21
Mon, 07/05/21	Sun, 07/18/21	Fri, 07/16/21	Mon, 07/19/21	Fri, 07/23/21
Mon, 07/19/21	Sun, 08/01/21	Fri, 07/30/21	Mon, 08/02/21	Fri, 08/06/21
Mon, 08/02/21	Sun, 08/15/21	Fri, 08/13/21	Mon, 08/16/21	Fri, 08/20/21
Mon, 08/16/21	Sun, 08/29/21	Fri, 08/27/21	Mon, 08/30/21	Fri, 09/03/21
Mon, 08/30/21	Sun, 09/12/21	Fri, 09/10/21	Mon, 09/13/21	Fri, 09/17/21
Mon, 09/13/21	Sun, 09/26/21	Fri, 09/24/21	Mon, 09/27/21	Fri, 10/01/21
Mon, 09/27/21	Sun, 10/10/21	Fri, 10/08/21	Mon, 10/11/21	Fri, 10/15/21
Mon, 10/11/21	Sun, 10/24/21	Fri, 10/22/21	Mon, 10/25/21	Fri, 10/29/21**
Mon, 10/25/21	Sun, 11/07/21	Fri, 11/05/21	Mon, 11/08/21	Fri, 11/12/21
Mon, 11/08/21	Sun, 11/21/21	Fri, 11/19/21	Mon, 11/22/21	Fri, 11/26/21
Mon, 11/22/21	Sun, 12/05/21	Fri, 12/03/21	Mon, 12/06/21	Fri, 12/10/21
Mon, 12/06/21	Sun, 12/19/21	Fri, 12/17/21	Mon, 12/20/21	Fri, 12/24/21
Mon, 12/20/21	Sun, 01/02/22	Mon, 01/03/22*	Mon, 01/03/22	Fri, 01/07/22
Mon, 01/03/22	Sun, 01/16/22	Fri, 01/14/22	Tue, 01/18/22*	Fri, 01/21/22
Mon, 01/17/22	Sun, 01/30/22	Fri, 01/28/22	Mon, 01/31/22	Fri, 02/04/22
Mon, 01/31/22	Sun, 02/13/22	Fri, 02/11/22	Mon, 02/14/22	Fri, 02/18/22
Mon, 02/14/22	Sun, 02/27/22	Fri, 02/25/22	Mon, 02/28/22	Fri, 03/04/22
Mon, 02/28/22	Sun, 03/13/22	Fri, 03/11/22	Mon, 03/14/22	Fri, 03/18/22
Mon, 03/14/22	Sun, 03/27/22	Fri, 03/25/22	Mon, 03/28/22	Fri, 04/01/22
Mon, 03/28/22	Sun, 04/10/22	Fri, 04/08/22	Mon, 04/11/22	Fri, 04/15/22
Mon, 04/11/22	Sun, 04/24/22	Fri, 04/22/22	Mon, 04/25/22	Fri, 04/29/22**
Mon, 04/25/22	Sun, 05/08/22	Fri, 05/06/22	Mon, 05/09/22	Fri, 05/13/22
Mon, 05/09/22	Sun, 05/22/22	Fri, 05/20/22	Mon, 05/23/22	Fri, 05/27/22
Mon, 05/23/22	Sun, 06/05/22	Fri, 06/03/22	Mon, 06/06/22	Fri, 06/10/22
Mon, 06/06/22	Sun, 06/19/22	Fri, 06/17/22	Mon, 06/20/22	Fri, 06/24/22

NOTES

†Employees working weekends may submit time cards on Monday morning following the period end date.

* date impacted by College Holiday. Plan accordingly to ensure time cards are submitted on time.

** Months with 3 pay-dates. Benefits/deductions that occur 24 times per year will not occur these periods.

NOTE: Adjustments to schedule may be required due to holidays, natural disasters, and/or business necessity.

Rev 6/7/2021