December 19, 2007

The meeting was held in the Orinda Room, Soda Center, Saint Mary’s College, Moraga, California.

Committee Members Present:
Marcy Bowie
Chris Carter
David Ford
Linda Granko
Kory Hayden
Mel Hunt
Sally Jamison
Brother Richard Lemberg
Sharon Radcliff
Kim Sullivan
Marty Storti

Committee Members Absent:
Kate Bowers
Tom Carroll
Robin Cimino
Victoria Davis
Michael Viola

I. Call to Order
The Staff Council Chair, Marty Storti called the meeting to order at 12:05pm.

II. Role Call
The Staff Council Secretary, Marcy Bowie took roll.

III. Secretary’s Report - Approval of Minutes
The October 17, 2007 and November 19, 2007 minutes were sent to Staff Council via e-mail for review. Mel Hunt motioned and Chris Carter seconded to approve the October 17, 2007 and November 19, 2007 minutes. Minutes were approved unanimously.

IV. Committee Reports
Bylaws & Elections:
Edits and proposed changes to the Bylaws are still in process. Kim Sullivan gave an overview of the Election process for next year.

Compensation & Benefits:
Open Enrollment is underway and there have been no reports of any major issues.
Staff Development and Climate:
The Staff Rheem Survey was presented by Chris Carter (see attached). Seventy-two people were surveyed and thirty eight people responded.

V. **Old Business**
It was suggested that an e-mail be sent to staff monthly reminding them of the monthly Staff Council Meetings. It was also suggested that this information be announced in the Campus News.

VI. **New Business**
A question was raised as to whether or not there is a pool of students available to assist with various mailings, so as not to have staff, managers and directors spending their time doing this. It was suggested that Human Resources be contacted. Marcy Bowie also reported that she often times will have a list of students needed to complete Community Service hours and can referred these students when needed.

VII. **Adjournment**
Mel Hunt moved and Kim Sullivan seconded to adjourn the meeting at 12:50pm.

Submitted by:

Marcy Bowie, Secretary