February 8, 2006


Not Present with Notice: Scott Kier and Vince Nicosia

The meeting was called to order at 1:04 p.m.

Approval of Minutes: A motion to approve the January minutes was made by Linda Rose and seconded by Marcy Bowie, and passed. The minutes will be sent to Michelle to post on our website, and also will be posted in Roncalli.

Chair and Chair Elect Report: The members want to thank Open Forum panelists: Maureen Little, Sally Jamison, Sharon Sobotta, Melissa Miyasaki and Brother Mark Sanderl for sharing their experiences. Brother Michael Sanderl shared specific summer program details. Maureen and Sharon, both of whom volunteered at the Brothers’ school in Sri Lanka, shared their challenging and rewarding experiences. Melissa volunteered at the Brothers’ school in Sao Paolo, Brazil. All of our guests found themselves teaching English to students of all ages during their month-long journey. Linda Wobbe will send thank you notes.

Board of Trustee’s Report: The Board met on January 27, 2006. Key items of note: 5.25% increase in both faculty and staff salary pools. We are obtaining constructions bids for Filippi and moving to design phase for student recreation center which requires moving the baseball field, and implementing a parking plan. Enrollment in traditional College is up, but total enrollment is down due to SEED closure. At the Board meeting Linda Wobbe summarized the LaSallian mission emphasis of this year’s Staff Council. The Staff Council has made recommendations to the Administration asking them to “walk the talk” of the LaSallian mission. Staff Council is pleased to see that one of our recommendations—that part-time staff be extended prorated dental and vision care benefits—was implemented. In addition Linda applauded the Board of Trustees decision to maintain equal salary pool increases for both faculty and staff. At the final Board of Trustees meeting of the year, Linda stated she will summarize all of the Staff Council recommendations of the year.

Chair Report: College Convocation participation. Linda Wobbe stated that she has been asked to participate on the planning committee for this event, which takes place Tuesday, April 25, from 11:30 to 12:45. The honored guest is Brother Edmund Siderewicz, who founded the San Miguel schools. Staff Council will present a gift on behalf of the staff. Whether or not we will process has not been determined.

Next Executive Session. Emily Elliott will bring the Staff Handbook for our review at the March 1st meeting.
Meeting with Pete and perhaps Emily is scheduled for February 17th at 2 p.m.
**Treasurer's Report:** Cindy gave out Vince’s treasurer’s report. Vince wants to remain Treasurer and transition in Marty Storti for next year. We have some questions and perhaps discrepancies on the Budget report. Marty will work with Vince to understand the remaining balance.

**Committee Reports:**

*By-Laws:* The committee is still working on the by-laws making revisions.

*Climate:* The committee will meet on February 9th to discuss the April Open Forum.

*Compensation and Benefits:* The committee needs to meet to talk about vacation discrepancies between exempt and non-exempt staff. Ann Kelly indicated that the policy was originally created because it was the way other institutions did it. Ann will do a survey and check on any financial implications. She thinks that if other schools have changed their policy we may be able to change ours.

Emeriti Group is meeting in two weeks.

*Staff Development:* The committee will make an announcement to staff that we are ready to start a Pilates class.

*Elections:* No report.

*Great Books:* No report.

*Staff Committee:* No report.

*Budget Committee:* No report.

**Old Business:**

Open Forum: March – Brother Stan and what’s new with the Development office. Mark volunteered to talk to Brother Stan about being our Open Forum Speaker.

April – Personal Safety. The Climate committee will meet to discuss a panel for the April Open Forum.

May – Human Resources. Pete and Emily as speakers to talk about Compensation.

Staff Separation Notice: Emily Elliott did not follow our recommendation. Linda Wobbe will ask Legal Counsel to review our letter.

**New Business:**

Employment of SEED staff. The Compensation & Benefits will look at and explore further. Is the college doing what they said they would do?
Tuition Proposal. Linda Wobbe thanked Sue for getting this ready. Paula made the motion to send the recommendation to Pete Michell for approval and Janie seconded the motion. Motion approved by all of Staff Council.

Technology Advisory Committee. The Secretary has a duty to sit on this committee.

V-Day Event. Sharon has asked us to contribute $100 toward the V-Day Event. Sharon moved that we approved the $100 and it was seconded by Sue. The Staff Council approved the motion.

A motion to adjourn the meeting was made by Sharon, and seconded by Linda Rose. The meeting was adjourned at 2:04 p.m.

Submitted by Leslie Welty