Saint Mary's College now offers a variety of Google Apps through our Google Apps for Education Domain. These applications are a powerful suite of tools for communication, productivity, and Teaching and Learning. However, there are a few things you should know about them before use.

**Core Apps**

The Apps shown below are the "Core" apps provided under our Google Apps for Education Contract. The protections that Google provides for the data contained in these core apps comply with the confidentiality requirements of Federal law for educational information, and the mining of this data for Google's purposes is minimal and not identified with anyone’s individual identity. Additionally, unlike a non-SMC Google account, no ads appear on the page when you view these apps.

**Consumer Apps**

The Apps below are what Google calls "Consumer" apps. These apps have been enabled for community use through our Google domain with the beginning of the 2014 Spring Term, and are provided to the community to enhance the functionality of the Google Apps suite. However, they are not covered by our Google Apps for Education Contract, and the protections that are afforded under the Education Contract are not applicable. The first time you use any of these apps, you will be asked to agree to a different set of terms and conditions, and privacy policy. Community members, especially Faculty and Staff with access to confidential information, are cautioned that it is unsafe to post or transmit confidential or private information, or images, when using the Consumer apps.
The Consumer Apps below are enabled, but use and viewing of the contents of these apps is limited to the Saint Mary's Google domain, i.e., you must be logged into your Email account via My.stmarys-ca.edu to use these apps and view their contents.

**Special Back-up App for Staff and Faculty (Backupify)**

Saint Mary's offers an additional app that automatically backs up the contents of Staff and Faculty Email, Calendar, Drive, Contacts and Sites. Any lost or deleted data can be restored by you directly from the Backupify app after launch. Data is backed up once every day.

**Access**

All Google Apps offered through the Saint Mary's Google domain are available, either through Email or Calendar, by clicking on the "Apps" symbol (shown left) in the upper right corner of the main window. Both Email and Calendar are accessed via links on the My.Saint Mary's portal page.

**Support**

Information Technology Services supports the use of all Google Apps shown above. If you need assistance with any of the Apps offered by the College, contact the ITS Service Desk at helpdesk@stmarys-ca.edu, or campus extension (925 631) 4266.

**Requests for additional Consumer Apps.**

There are more Consumer Apps available from Google. At this time, only the apps shown above are accessible. Requests to enable other Google Consumer Apps in the SMC Google Domain should be made to the Chairman of the Educational Technology Committee (ETC), Jeffrey Sigman (jsigman@stmarys-ca.edu). All requests will be considered by the ETC. Alternatively, the other apps in the suite are always available to you through your personal Google account.