

# Allocation Guidelines 2021-2022

Revised: January 26, 2020

Allocation Day: April 17, 2021

- A. Each student organization and club will begin the year with a set allocated budget if they applied during the Spring semester.
  - a. Returning student organizations will begin with \$1,000. This form will be available until April 9th.
  - b. New student organizations can still request funding from the Programming Fund Request.
  
- B. Beyond this allocated budget, student organizations and clubs can also utilize Programming Fund Requests.
  - a. If a club is requesting more than \$1,000, they will need to put together a 5 minute presentation going over what they will be using the money for and present it at the Finance Committee meeting. If unable to attend, the executive team can submit a recording talking through the slides.
  - b. Proposals under \$1,000 can be approved and voted on by the Vice President for Finance and Director of SIL in consultation with the Finance Committee OR Proposals under \$1,000 will be voted on virtually by the Finance Committee. No presentations will be required.
  - c. Further guidelines for funding will be finalized on Allocation Day.
  
- C. The Finance Committee will continue to meet weekly, however if there are no Programming Fund Requests there will be no need to meet. The Programming Fund form will close on April 26, 2021 at 11:45 pm.