January 15, 2003

Present: Gary Busbee, Sharon Cahill, Jeannine Chavez-Parfigtt, Joyce Ellenberg, Susan Parr, Bob Peterson, Jane Rising, Bill Sullivan, Pamela Thomas, Michael Wayman

Before the meeting, a large number of staff members assembled at the chapel to be photographed as a gift for Bishop Cummins.

Carolyn Bailey was to have attended the Open Forum, but illness prevented her from being there. Human Resources was well represented, however, by Elaine Parcher, Ann Kelly, and Linda Rose. Questions arose about compensation, retirement contributions, savings bonds, improvements to the web site, and career tracking. Hopefully, Carolyn will be able to attend the Open Forum on February 12.

The meeting was called to order at 1:10.

Thank you, Bill and Michael, for taking the staff pictures today.

The minutes from the November 13 meeting were approved.

Notes from the December 16th Staff Council Retreat were distributed. The committees formed that day are encouraged to meet as soon as possible. Composition of the standing committees is as follows:

**Bylaws Committee**
Joyce Ellenberg, Chair
Sharon Cahill
Jennifer Delson
Bill Sullivan

**Climate Committee**
Susan Parr, Chair
Gary Busbee
Jane Rising
Pamela Thomas

**Compensation Committee**
Gary Busbee, Chair
Joyce Ellenberg
Susan Parr

**Orientation Committee**
Brother Brendan, Chair
Sharon Cahill
Bill Sullivan
Michael Wayman
Any member of the staff may contact the Staff Council anonymously via email at scouncil@stmarys-ca.edu or the suggestion box near the telephone operator on the first floor of Filippi Hall.

Memberships are still open on the Staff Council for representatives from advancement, finance, and student affairs. At-large members will serve a 2-year term.

Jeannine will talk with Human Resources about the best ways in which the Staff Council can assist them.

The meeting was adjourned at 2:00

Respectfully submitted,
Jane Rising