January 12, 2005

**Present:** Pamela Thomas, Linda Wobbe, Sue Birkenseer, Faith Taylor, Joe Arone, Bob Virden, Frank John, Daphne Plys, Maureen Little, Leslie Welty, Debbie Deikman, Paula Conrad, Kate Cole, Anna Adams, Scott Kier.

**Not Present:** Vince Nicosia, Brenda Kiba

**Open Forum Guest Speaker:** Dean Tom Carter, Saint Albert's Hall Library: What's New at the Library, overview of the web site.

Meeting called to order at 12:49 p.m.

**Approval of Minutes:**
Minutes of the December meeting were approved, with corrections. Motion to approve by Daphne, seconded by Anna, and passed.

**Chair/Chair-Elect Report:**
Open Forums: January - Dean Tom Carter, Saint Albert's Hall Library, February - President Br. Ron Gallagher (note date change to the 23rd), March - Brother Sister Clare Wagstaffe.

Pamela thanked Tom Carter for presentation. Daphne suggested stuffing paychecks with library brochure. Linda will coordinate with Daphne to acquire brochures.


**Treasurer's Report:**
Staff Activities wishes to sponsor "Socials" for two evening basketball games. Last year the group sponsored one. The additional night extends the sponsorship for both men's and women's games. Daphne reported a balance of $2,463.18.

**Climate Committee:**
Maureen advised that the report from Staff Survey results are compressed and refined. After discussion, it was agreed Climate Committee report on the process of action items prompted by the survey.

After further discussion on the survey results and recommendations, the following action was taken:

1. The Climate Committee will pursue the development of an online Brothers' directory with photographs.
2. "The Buddy System" was discussed and review of revising and reviving the system was assigned to Development Committee.
3. Two additional items handed over to Development Committee: Inadequate and inconsistent technology and lack of disability access.
Compensation and Benefits Committee:
Draft resolution regarding Compensation Study was reviewed. Last year's resolution was reviewed today and compared to this year's proposal. After discussion about wording in document, it was concluded that Council should research - i.e. read handouts given last week, etc, which include graphs - and give feedback to Linda via email. Committee will continue to work on the draft and hopes to have a final version available for council vote soon.

Old Business:
Sister Clare update: Open Forum in March. Frank will keep Council updated.

Linda reported that the HR Director Search Committee met last Friday, January 7th. She sent an email to Council members summarizing the process so far. There was some criticism regarding the lack of diversity in the top candidates. The Search Committee will interview the top five or six candidates. Suggestions from Council for questions and interview timing are welcomed.

New Business:
Secretary was asked to send a sympathy card to Pete Michell on the loss of his mother, and a get-well card to Peter Mendoza after his surgery. A motion was made by Debbie, seconded by Leslie, that any Council member wishing to make a donation for Pete's meal card may do so as an individual. Motion passed unanimously.

Motion that Staff Council requests representative on Budget Committee made by Debbie, seconded by Leslie, and passed unanimously. The Chair is to discuss this with Pete Michell and prepare appropriate request.

Motion to pursue a Founder's Day Reception event for the Brothers made by Frank, seconded by Paula, and passed unanimously. Action assigned to the Climate Committee.

Leslie presented request from constituents for a review of Christmas holiday time off. With next year's calendar in mind, constituents indicate it may be more desirable to have the week after Christmas, rather than the week leading up to Christmas, off. Linda noted this may reduce the number of days off with New Year's day already a holiday; Leslie indicated that some supervisors are not allowing staff to take off time between Christmas and New Year's. Linda and Pamela will bring this issue up with Pete Michell.

The meeting adjourned at 1:54 p.m.