June 1, 2000

The meeting was called to order by Co-chair, Joyce Ellenberg, at 9:37 a.m.


Absent with notice: Diana Brim, Sr. Ingrid Clemmensen, Billie Jones, Mark Roberts, and Michael Wayman

Guest: Patty Bishop

1. Patty Bishop gave a historical overview of the Staff Committee's relationship with the Personnel Office and its structure and function within the College. She relayed that all future activities of the Committee were on hold pending a clarification of its role now that the Staff Council is in place. The Committee's next meeting is scheduled for June 8, 2000.

Susan Parr moved that:

a) The Staff Committee be under the auspices of the Staff Council and that the Staff Committee re-name itself the events subcommittee;
b) That this subcommittee be comprised of volunteers from the staff at large;
c) That this subcommittee be chaired by one of its own members, not necessarily a member of the Staff Council;
d) The chair of the subcommittee report to the co-chairs of the Staff Council once a month.

After discussion it was moved that the motion be amended as follows:

a) The Staff Committee be under the auspices of the Staff Council and that they re-name itself to avoid confusion with the Staff Council. The Staff Council recommends: The Events Subcommittee, but defers the re-naming of the group to the existing committee.
b) Same as above
c) Same as above
d) The chair of the subcommittee, or any other designated member of the subcommittee, report to the Council as a whole as needed.

The motion passed unanimously.

There are implications to this arrangement and the Council will need to work out the details as we formalize our by-laws (like budget lines). But the motions were agreed upon in principle.

1. Patty Bishop also provided an accounting of what the Staff Committee spent and relegated all of her binders of correspondence and background documentation of previous iterations of staff groups (the staff committee and steering committee) to the Staff Council.
2. The minutes of the May 23rd minutes were approved. It was agreed that the group's quorum is eight members. It was agreed that notes can be taken and shared amongst members when any number of the group meets on an informal basis, however, formal minutes will not be taken unless there is a quorum. The protocol will be that minutes will be circulated as a draft. Once formally approved by a quorum, meeting minutes will be circulated to the staff as a whole.

3. Discussion of our charge continues. The group will continue to explore various models of organizational structure. One aspect that needs to be clarified is the Council's relationship with the administration and their expectations. To this end, co-chairs Sharon Neward and Joyce Ellenberg will meet with Kris Chase. Susan Parr volunteered to also be present at this meeting.

4. Next Meeting Date: Thursday, June 8th from 9:30-11:00 in the Founders Dining Room. All members are encouraged to be on time, if not, a little early for future meetings.

Respectfully Submitted

Elice R. Oyzon

Recording Secretary for the Staff Council