March 18, 2009

The meeting was held at the Rheem Center - 380 Moraga Road, Moraga, CA 94556.

Committee Members Present:
Mel Hunt
Chris Carter
Tom Carroll
Thea Grisby
Kory Hayden
Sally Jamison
Rick Koerlin
Ryan Lamberton
Natalie McCosker
Karen Miller
Mark Splain
Kim Sullivan
Donna Ubeda
Michael Viola
Sarah Vital

Committee Members with Excused Absence:
Kate Bowers

I. Call to Order
Committee Chair Mel Hunt called the meeting to order at 12:00 p.m.

II. Roll Call

III. Audience Participation - Open Forum

a. Facility Survey results: Chris Carter handed out results from the recently completed Facilities Survey. This iteration of the Survey was revised with the help of the Institutional Research department, and was distributed to staff in both the Rheem Center and Filippi Academic Hall to provide a comparison between an off-campus building and one on campus for the first time.

Issues raised specifically by the staff in the Rheem Center related to the building itself (noise, possible mold) and larger issues regarding the separation from the main campus.

Staff from the Rheem Center in attendance reiterated that while the building issues are a concern, the main problem is the loss of feeling connectivity with the main campus. Having campus functions at Rheem weren’t seen as useful as staff from Rheem being able to attend events on the main campus.
One idea that was brought up was the feasibility of a shuttle (once a day, or a few times a day) between Rheem and the main campus so that staff can come to the main campus without facing parking difficulties and incurring expensible miles (i.e., personal vehicle being used for work business), which are costly for the College.

**IV. Approval of the February minutes and Secretary's Report**

Thea Grigsby motioned and Natalie McCosker seconded to approve the February 2009 minutes. Minutes were approved unanimously.

**V. Treasure's Report**

Thea Grisby distributed the Treasure’s Report for March. She reports that by foregoing Sodexho provided lunches for the rest of the fiscal year, we will save $2,000. She also thanked Staff Activities for consistently coming in under budget. A copy of the report is filed with these minutes.

**VI. Chair and Chair-Elect Report**

Mel Hunt reported that at the latest meeting of the Budget Committee, it was reinforced that those jobs being effected by the hours-reduction or position discontinuance will be notified no later than March 20. The College President will then make an announcement to the community via email.

**VII. Old Business**

No old business to report.

**VIII. New Business**

No new business to report.

**IX. Adjournment**

Rick Koerlin moved and Tom Carroll seconded to adjourn the meeting at 12:30 p.m.

Respectfully submitted,

Sarah Vital, Secretary
Chair Elect, Staff Committee

March 25, 2009