The meeting was held in the Orinda Room – Soda Center, Saint Mary’s College, Moraga, California

Council Members Present:
Laurie Aguirre           Natalie McCosker
Chandra Commer          Karen Miller
Tim Farley              Carolyn Morris
Carol Firestone         Claudine Roselle Puente
Sally Jamison           Donna Ubeda
Ryan Lamberton          Sarah Vital

Council Members with Excused Absence:
Michael Viola           Mark Splain
Rick Koerlin            Annalisa Schienbein

I. Call to Order
In the stead of the Council Chair Michael Viola (absent due to conflict in schedule), Chair-elect Sarah Vital Called the meeting to order at 12:15 pm.

II. Role Call
Committee secretary Claudine Roselle Puente took roll.

III. Audience Participation
Open forum was given to Chris Sindt who gave an update on the progress of the 52 tasks for the Strategic Plan. Half of the tasks have been completed, while 5 to 7 tasks will be reviewed or worked on next year. The College received a fairly positive response from the WASC commission. A formal capacity visit will take place in 2012.

In addition, Mary McCall gave a report in regards to the Faculty/Staff Climate Survey. A total of 106 responses were received. Some of the council members felt that the survey should’ve asked each staff member their position/rank in order to study each evaluation more efficiently. Also, a suggestion was made to have the rating on a 1-10 scale, as opposed to answering to “good”, “somewhat good”, “okay”, “mediocre”, or “bad”.
IV. **Approval of the February 2010 minutes and Secretary’s Report**

No meeting minutes were distributed, but will be provided for the April 2010 Staff Council meeting.

V. **Treasurer’s Report**

In the stead of Council Treasurer Annalisa Schienbein (absent due to conflict in schedule), Natalie McCosker distributed the Treasurer’s report. Staff Council encumbered more than the amount displayed on the report for Staff Activities. Although Staff Council was not able to cover the expenses for the light lunch for this meeting, C.C.I.E. said they would contribute.

VI. **Chair and Chair-Elect Report**

a. No chair report

b. Sarah Vital met with the Facilities Planning Committee. Discussions took place in regards to various tasks campus wide. About 1/3 of funding went towards fire and disability codes. Rheem Campus roof is still considered a priority, and college library will get a new building, but not immediately.

VII. **Old Business**

a. No old business to report.

VIII. **New Business**

a. Staff Luncheon at Rheem Campus on March 12, 2010

b. Next Staff Council meeting will focus on the full results from the Faculty & Staff Survey. Academic Senate will be joining us at this meeting, and all Faculty & Staff are welcome to attend, with a light lunch provided.

IX. **Adjournment**

Tim Farley moved and Natalie McCosker seconded to adjourn the meeting at 1:28 pm.

Respectfully Submitted,
Claudine Roselle Puente, Secretary
March 8, 2010