

**CCC Notes**  
**October 1st, 3:00–3:30pm.**  
**Filippi Academic Hall 205.**

**Present: Jim, Jennifer, Paul, Greg, Sharon, Zach, Michael, Richard, Wayne.**

Upcoming Meetings

October 15th. Filippi Academic Hall 100

November 5th. Filippi Academic Hall 205 Cancelled or Moved??

November 19th. Filippi Academic Hall 205

December 3rd. Filippi Academic Hall 205

Note: Meeting was shorted due to SoLA chairs meeting at 3:30.

1. Announcements

- (a) Jan Term 2014 designations have been announced.
- (b) 2014-15 Proposals are due today. Jim will send a friendly reminder, trying to give a bit more time while also limiting how much longer we will accept late proposals.
- (c) The BALOS proposal is in. We will review it on the 15th.
- (d) The 11/5 meeting conflicts with the next SoLA chairs meeting. We tentativley moved this meeting to 10/29.

2. CCC-Experimental approval for EtW courses

There were three decisions reached.

First, the correct word is *provisional*, implying this is some transitional state.

Second, it was agreed that we will allow provisional designations. Such designations will apply for one year only and are intended to lead to a permanent state – either the EtW LO’s are a good fit for the course and a full proposal will be made, or despite the good faith effort of the department/instructor the course should not continue to be responsible for these LO’s. The Chair of the CCC and Chair of the appropriate WG (AD/GP or CE/CG) are empowered to give such a designation. The Chair of the CCC is responsible for record keeping.

Third, in spring 2014 we will again offer CE-development. An interested faculty member will be led through the CE course development process with the assumption that by working in good faith they will finish with a ready-to-be-taught CE course which will merit CE designation.

The “problem” provisional designations is meant to fix is the situation of faculty learning only in March which courses they will be teaching the next year, at which point it is too late to go through the course approval process. Thus, offering such a provisional designation is another attempt by the CCC to encourage faculty to participate in the Core, and should be the exception not the rule.

During the discussion of this the following points were raised:

- (a) The Vice Provost stressed the need to be considerate of our Community partners, for CE provisional designations. That the literature suggests that real damage is done to partners by under-thought-out community experiences.

- (b) The Vice Provost reminded the CCC of his intent to have course scheduling occur two years in advance. As this phases in, the “problem” just referred to should go away.
- (c) The provisional designation should *not* be available to Pathways to Knowledge.
- (d) The CCC should allow for the withdrawal of designations should a department decide the LO’s are no longer appropriate for the course.
- (e) Perhaps we should make all instructor-level designations one-time?
- (f) For CE we need to hold the chair and faculty member responsible for doing CE training with the expectation that this will lead to a full proposal.
- (g) The Vice Provost is working within the administration to clarify experiential education vs. CE. The first affects the student but not the event (attending a concert off campus) whereas CE asks something from and implies a relationship with a partner. The various experiential experiences are not a CCC concern, even though there are legal and logistical issues similar to those faced during CE courses. Making clear the difference and expectations of these two categories should be helpful to all.
- (h) A provisional designation is somewhat analagous to the one-off Jan Term designation.
- (i) Perhaps at the appropriate time a call should be made for provisional designations? Or perhaps we need to make more apparent our willingness to help faculty construct their proposals in EtW?

### 3. Support for CE-ish courses

Jim and Zach will take the issue of the use of CE-focused funds within CILSA for the support of potential CE courses in the HUB.

### 4. Off campus courses and the Core

Based on discussions from May 5 and August 23rd, 2011, and others, we have already decided the following:

- (a) The CCC will not be concerned about the nature of courses, in particular, we are agnostic with respect to the appropriateness of online courses. That is an area for the UEPC and departments. (In part this is also because there is no accurate way of determining which courses have been taken online.)
- (b) Since Seminar and January Term are unique, and can only be done at SMC, students are expected to complete one each for each year of residency. (Transfers entering as Sophomores will have one Seminar and one Jan Term requirement waived, etc..)
- (c) All traditonal-aged SMC students are expected to meet all Pathways to Knowledge requirements. Because the Christian Foundations course is a signifier of our Catholic nature, that course may not be transfered in.
- (d) The obvious transitive property holds for PtK: Any course or exam that is counted by a department as meeting Course X will be credited as also meeting any PtK goal met by Course X. This also holds in the occasional situation that the content of an off-campus lower division course matches that of an on-campus upper division designated course. (I.e., Children’s Lit at DVC will count as Artistic Understanding even though it is lower division and Children’s Lit here is English 105.) When there are questions about equivalence for Core LG’s, the CCC (not the department) has the final say.

- (e) The Engaging the World goals do not fit the Seminar/Jan Term uniqueness, and hence no EtW requirements are waived; students need to complete all four EtW requirements either at SMC or by transfer credit.
- (f) The transitive property for EtW would only hold in the ‘obvious’ cases, meaning *Social Problems* and *African-American Literature* would count as Common Good and American Diversity, but *Italian 4* off campus wouldn’t satisfy Community Engagement. The determination of the word obvious was left up to the Registrar’s office.

After brief discussion, our previous decisions were endorsed. Namely

- 1) All undergraduate students are responsible for meeting all four Engaging the World goals.
  - 2) The transferring in of the learning goals must be done appropriately and not by default.
- It should not be automatic that any off-campus course transferring in a an SMC course that meets an EtW goal will be counted as meeting that goal.

Jim is to make these clear to those involved with transfer students.