

CCC Notes
March 4th 2014 3:00–4:30 FAH 205

Present: Jim, Wayne, Michael, Paul, Zach, Chris, Jennifer, Sharon.

1. Announcements, Updates, Small Items

- (a) Next meetings: March 18th: Filippi Academic Hall 205 3:00–4:30pm. Then April 1st. Then spring break.
- (b) Study Abroad petitions
The CCC agreed that to the basic rule that departmental decisions are still made by chairs, core decisions are finalized by Jim. Petitions that apply to a learning goal without a departmental designation should be stored in Colleague/Datatel under a non-departmental number. For example, a Mathematical Understanding course might appear as LGMU 00E or LGMU 100E.
- (c) CCC course reassignments
Jim met with provost, vice provost, senate chair on 2/26. He indicated that CCC members serve on the CCC and chair Working Group, and, starting next year, will more obviously take on other necessary leadership responsibilities. He argued that the total duties are certainly equivalent of a course, and will be distributed so to even out the workloads. He believes his argument found a receptive audience.
- (d) January Term proposals and designations
The Jan Term proposal form has been updated, along the lines we requested. Jan Term proposals are being accepted.
Travel course approvals should be completed soon, and we can start looking at those proposals this spring. Because of the additional overhead of CE courses (instructor training, partner agreements) we should probably agree to consider all the Jan Term CE proposal this spring.
Zach agreed to contact the Jan Term office to determine ETA's.
- (e) Jan Term Repeats
If a course is substantially unchanged from one year to the next, does its designation carry forward, or do we expect a proposal? It was felt we needed to reconsider, as Jan Term proposals do not provide enough information to give a longer term designation. However, if the proposer can supply syllabus and assignments and indicates the course will be fundamentally unchanged, perhaps this suffices.
Zach agreed to contact the Jan Term office about this.
- (f) Perfa 184: Asian Dance
The CCC agreed to consider Perfa 184 this spring.
- (g) Senate Update
A draft of Jim's upcoming March 6th report to the Senate was distributed and discussed.
- (h) LEAP & BALOS waivers. The GPSEPC has now indicated they agree with our proposal, and will be sending it to the Senate. Likely on 3/27 agenda.

(i) PtK and EtW counting: Sophs have registered for half their SMC courses. Seems a good time to check on their progress toward fulfilling PtK and EtW requirements – is it easier or harder now? Still with Institutional Research. ETA of early April.

(j) EtW Counting

Question: How many sections do we need? Is this different from the last years? Jim indicated he didn't know, that Institutional Research was looking into this.

(k) Catalog

Question: Will the catalog give “Designated as meeting the American Diversity learning goal” -type language for each course that does so? Jim thinks so, but will double check with the Ceoper of the Catalog.

2. Designation Renewal

The draft designation renewal form was distributed and discussed. The intent is to finalize on 3/18 and then send to the UEPC.

3. Learning Goal Assessment

The draft timeline for 2014-15 learning goal assessment was distributed and discussed. It was agreed that the purpose is to gather useful information to learn how well students are learning, and to gain understanding of how we can help them do better. It was agreed that the final reports should be (1) outline of process, (2) what was learned, i.e., findings and recommendations. These reports should be brief and perhaps in a standardized form. The CCC was encouraged to think on what parts of the assessment process should be faculty work and what parts might be left to administrative support.

4. Language Governing the CCC

The Academic Senate motions creating and governing the CCC and the WG's was intended to be revisited in three years. It will be discussed and finalized at the 3/18 meeting.