

CCC Notes
May 6th, 2014

Present: Jim, Michael, Wayne, Greg, Sharon, Jennifer, Zach

1. Updates

- (a) January Term proposals and designations

Travel courses have been evaluated with feedback given to instructors. Courses given by ranked instructors will be evaluated next.

- (b) Senate CCC language Update: Approved by Senate 4/24

- (c) LEAP & BALOS waivers Update: Approved by Senate 4/24

- (d) BALOS:

The program submitted their proposal in October, and the CCC carefully considered it. Jim relayed the CCC's feedback to the program. With some back-and-forth between BALOS and the AD/GP and SHCU chairs, the program seems to have now addressed our concerns about these areas. The one remaining issue is the need for a Christian Foundations/Theological Understanding course. Our understanding is that there will be hardship to BALOS if they have to add a new course to their program to meet this CF/TU requirement, but it has not been waved. At the same time, outside of this one item, BALOS has worked in good faith to make changes in their program to satisfy the Core requirements.

Question: Has BALOS done enough that they can begin to advertise and offer their degree as one meeting the Core? Tentatively, yes. We expect to see a completed proposal (including the modifications toward AD/GP and SHCU). We'd like to better understand what is being told to BALOS recruits about the degree (12 courses but missing a Theological), hopefully there is a clear articulation.

Jim is to meet with the BALOS leadership to discuss this.

- (e) LEAP: With the help of Zach Flanagan and Michael Barram a course has been created that will (hopeful) satisfy the Christian Foundations at the upper division level, as well as American Diversity.

- (f) Working Groups for 2014-15

The proposed make up of the groups was discussed and approved.

- (g) Year-End Report.

Jim will send the draft year-end report for the Senate around for comments, and then submit it.

2. Learning Goal Assessment Schedule

- May 30, 2014: A 1-page written plan for each Working Groups 2014-15 assessment project
- Summer 2014: Finalize logistics
- Fall 2014 – Spring 2015: Implement assessment plan
- March 1, 2015: A 1-page progress report for each Working Group's project

- Summer 2015: Finalize report (if necessary)
- September 1, 2015: Final report due

General discussion

3. Orientation and Core

The new orientation schedule includes a 30-minute window for Core. The ‘presentation’ will be given three times each orientation. (June 19th, June 25th, June 28th, August 27th). The makeup of these conversations was discussed.

4. 2014-15 Reassignment Duties

The ramp-up of the Core have focused the CCC and WG’s attentions on the details of having a Core Curriculum. These details were so copious that the first three years of the CCC were supported by the Provost with course reassignments. As we begin, perhaps, to enter a more normal state, the Provost has agreed to continue those reassignments with the understanding that the extra time be devoted to some of the larger-scale issues that had been temporarily set aside.

Numerically, 1 course reassign/year = 4 hours per week over the year. Jim expects a CCC member to spend, on average, approximately 1.5 hours per week directly on the CCC (meetings and prep for meetings, and approximately 1.5 hours per week directly on their Working Group duties. This leaves time for these other items.

(Note: Jim queried the R&T chair – does service accomplished via course reassignment count in the R&T process? Yes, he replied. Paraphrasing, first, it counts as service because it addresses a crucial need in terms of College governance, and it is clearly not teaching or scholarship. Second, as a practical matter, the reassigned time that is allocated typically provides only partial “compensation” for the actual increase in workload. A 1.0 credit for the entire year does not adequately reflect the time and effort invested. (If it did, more people would seek out these mega-workload positions.))

Jim suggested the following duties for CCC members.

- CCC Chair:
 - 1 reassign for being chair & main contact
 - 1 reassign for overseeing designation/renewal process(massive paperwork)
 - 1 reassign for HoM work (CS, JT, Comp, WiD, Ass’t)

Other CCC members 1 reassign each:

- AD/GP Chair: 2 goals, continued course development, main Jan Term contact
- CE/TCG Chair: 2 goals, continued course development, HUB and CILSA contact
- PtK Chair: Portfolios and experiences. How to find the experiences, how to describe the needed work to students, how to evaluate them.
- PtK Chair: Transfer issues. Lead work to update departmental transfer articulations, work through catalogs to take care of other courses. Be point person for petitions. (Perhaps a big morning session, with chairs and lunches, would make progress.)

- PtK Chair: Be involved in the external-to-SMC conversation about general education. What's happening with Catholic cores, WCC cores? Courses vs/and experiences. Interdisciplinary, transdisciplinary education.
 - PtK Chair: National trends in assessment and Full Core assessment, helping lead full core assessment and the results of next year's LG assessment.
5. Departmental courses in Jan Term - should they hold their Pathways to Knowledge designations?

It turns only Math 13 is of concern. Is it a departmental course, with the department offering it is responsible for delivering its content in a pedagogically appropriate way? Or is it a Jan Term course? The sense of the CCC is that a course that received Jan Term credit should not also receive PtK credit.

Jim is to look into the approval of Math 13 into January, as well as the Language 1 courses.