



KALMANOVITZ
SCHOOL OF
EDUCATION

Partnerships in Comprehensive Literacy Model (PCL)



Application for the
Comprehensive Literacy Model (CLM)
School Coach
2022-2023 School Year

Application Deadline: July 15, 2022

Submit application to:

Saint Mary's College of California
KSOE C/O Annie Browne
1928 Saint Mary's Road, PMB 4350
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COMPREHENSIVE LITERACY MODEL (CLM) SCHOOL COACH CERTIFICATE APPLICATION 2022-2023 School Year

Saint Mary's College of California provides preparation for CLM School-based Coaches through specialized coursework that focuses on the roles and responsibilities of a Literacy Coach in the Comprehensive Literacy Model (CLM). The overarching program for CLM Coaches is called the Partnerships in Comprehensive Literacy (PCL). This program is based on the development work of Dr. Linda Dorn and Carla Soffos at the University of Arkansas at Little Rock (UALR).

The School-based CLM Coach is prepared to train classroom and intervention teachers in implementing a comprehensive literacy model within the coach's school. The preparation of CLM coaches uses a hybrid approach that includes video teleconferencing as one part of on-site monthly training seminars and clinical observations, plus face-to-face attendance at a Summer Institute, Assessment Week, and the Annual Literacy Conference at Saint Mary's College or other CIM Conference.

Candidates earn a program certificate from Saint Mary's College as a Comprehensive Literacy Model School Coach. CLM Coach candidates enroll in 18 units of graduate credit are encouraged to be previously trained in Reading Recovery. The CLM Coach program focuses on five major areas of preparation: 1) literacy theory and research, 2) literacy curriculum and instruction, 3) literacy assessment, 4) literacy coaching, and 5) supervising and coordinating a school's literacy program. The program of study includes a focus on teaching struggling learners using research-based interventions. The responsibilities of the CLM Coach are organized to include 1) 50-60% of time working with teachers, including sustained coaching cycles, demonstration lessons, professional learning communities, and other related experiences; 2) 20-30% of time teaching small groups of struggling readers; and 3) 10-20% of time coordinating, monitoring, and assessing the school's literacy program, including designing curriculum, analyzing data, and sharing results.

Program Admission Requirements for a CLM Coach:

- Minimum of three (3) years of successful teaching experiences as a classroom teacher or a reading specialist or literacy interventionist.
- Completed application that includes a curriculum vitae with evidence of academic accomplishments and professional statement.
- Statement from district and school administrators providing assurances that the candidate is employed and will be able to perform the roles and responsibilities of the CLM Coach, including support for attending all required classes during the training year.
- Valid teaching credential or the equivalent if employed under state regulations in a private, parochial, or charter school.
- Master's degree in reading or related field (with 12 hours of appropriate graduate reading coursework) from an accredited institution with a cumulative grade point average of at least 3.0.

The coursework required is at the Reading Recovery social justice tuition rate plus a training fee paid to Saint Mary's College. The Program Director and Trainer is Dr. Adria Klein and Dr. Debra Rich is Assistant Program Director and Trainer.

Training Costs for 2022-2023 (Estimated)

CLM School Coach Training Fee (includes costs associated with site visits)	\$6,000
Professional Books	\$250-\$500
Tuition for the CLM School Coach 18 Graduate Units at \$360 per unit	\$6,480

Ongoing Professional Development Field Year and Beyond

Following the training year, there is an expectation that trained coaches will participate in the Comprehensive Literacy Learning Network (CLLN). For coaches trained at Saint Mary's College, there are four all-day meetings with the national network coordinated by Carla Soffos, and four additional meetings with the Saint Mary's College PCL Trainers. These meetings occur once per month from September through May via a video conferencing platform.

These professional development days involve study of theory and observation of lessons. This provides the coaches with opportunities to deepen understanding of the model and continue to learn with colleagues at the national level.

Affiliation with Saint Mary's College is \$600 per year per coach. This fee covers all costs for these eight days of professional development. In order to maintain their status as a CLM Coach, this ongoing affiliation is required. Site visits are optional after the training year and carry an additional cost for consulting time and travel.

COMPREHENSIVE LITERACY MODEL SCHOOL COACH APPLICATION FORM
Contact Information
2022-2023 School Year

SECTION I --- IDENTIFYING INFORMATION: SCHOOL PRINCIPAL

Principal's Name: _____

District Name: _____ Grades: _____

Phone (W): _____ Phone (Cell): _____

Work E-mail: _____

Work Address: _____

SECTION II --- IDENTIFYING INFORMATION: CLM LITERACY COACH CANDIDATE

Candidate's Name: _____

Phone (H): _____ Phone (Cell): _____

Home E-mail: _____

Home Address: _____

School Name: _____

Phone (W): _____

Work E-mail: _____

School Address: _____

A minimum of three (3) years of teaching experience is required.

Total number of years of teaching experience in the following:

Pre-K ___ K-2 ___ 3-5 ___ 6-8 ___ 9-12 ___ RR Teacher ___ RR Teacher Leader ___ Title 1 ___

Other _____

Curriculum Vitae

Please fill out this curriculum vitae form. You can use more than one page to complete the form.

Academic Degrees

Reading and Curriculum Courses

Teaching License (additional certifications)

Academic Awards or Honors (e.g., scholarships, National Board, recognitions, etc.)

Presentations or Other Professional Accomplishments

Service to the Teaching Profession (e.g., school committees, professional offices, etc.)

Professional Statement (e.g., your strengths; why you want to be a CLM School Coach; your professional goals)

ASSURANCES: SCHOOL PRINCIPAL

Principal Assurances Form 2022-2023 School Year

School: _____

Principal: _____

The principal assures that they:

- Demonstrate knowledge of the Partnerships in Comprehensive Literacy (PCL) model, the PCL Standards and Guidelines, and understands the importance of implementing the model with fidelity.
- Demonstrate knowledge of the roles and responsibilities of a CLM School Coach and supports the coach in implementing these roles with consistency and integrity.
- Commit to funding a Comprehensive Intervention Model (CIM) for struggling readers across all grades, including Reading Recovery in first grade and small group interventions for K-6.
- Secure funding for the CLM School Coach to participate in the training model, including providing technology required to ensure a successful learning experience.
- Secure funding for the CLM School Coach to purchase professional materials for the teachers.
- Secure funding for the CLM School Coach to attend the Summer Institute, Assessment Week, and the Annual Literacy Conference at Saint Mary's College or other CLM Conference.
- Collaborate with the CLM Coach on designing a school-wide literacy plan, including details for implementing a seamless Comprehensive Literacy Model across the grades.
- Collaborate with the CLM Coach on designing a comprehensive assessment system, including a portfolio of formative assessments for informing instruction.
- Collaborate with the CLM School Coach on data collection and analysis, including preparing an annual report on student achievement.
- Inform district office administrators of implementation of the Partnerships in Comprehensive Literacy Model and school achievement data.

Principal's Signature

Date

ASSURANCES: CLM SCHOOL COACH

CLM School Coach Assurances Form 2022-2023 School Year

School: _____

CLM School Coach Candidate: _____

The CLM School Coach Candidate assures that they:

- Demonstrate knowledge of the Partnerships in Comprehensive Literacy (PCL) model, the PCL Guidelines and Standards, and understands the importance of implementing the model with fidelity.
- Demonstrate knowledge of the roles and responsibilities of a CLM School Coach and implements these roles with consistency and integrity within the following framework:
 - Spend approximately 20% of time teaching small groups of struggling readers using the intervention components of the Comprehensive Intervention Model.
 - Spend approximately 60% of time working with classroom teachers, including sustained coaching, demonstration lessons, professional learning communities, intervention team meetings, cluster observations, and other relevant experiences.
 - Spend 10-20% of time coordinating, monitoring, and assessing the school's literacy program, including curriculum decisions, data collection and analysis, and promoting the school's literacy program; attends professional development events related to the model and utilizes this information for a successful implementation.
- Participates in all aspects of the training model, including teaching and coaching demonstrations through the use of video teleconferences.
- Attend the Summer Institute, Assessment Week, and the Annual Literacy Conference at Saint Mary's College or other CLM Conference.
- Prepare an annual report on the PCL model in the school and shares information with all stakeholders.
- Attend all required professional development for Ongoing Professional Development from the SMC University Training Center as long as the school remains a PCL site.

By signing below, I understand I need to enroll in and successfully complete the required graduate courses to be certified.

CLM School Coach Candidate's Signature

Date