



Appendix D

**SAINT MARY'S COLLEGE LIBRARY MATERIAL: STATEMENT OF CONCERN**

Use this form to register a concern about Library material. The Dean of Library and Academic Resources will review the material listed below with the Collection Development Team to ensure that it was selected in accordance with the General Collection Development Policy. The decision to retain or withdraw the material will be determined by the Dean of Library and Academic Resources, in consultation with the Collection Development Team and the Library Committee of the College's Academic Senate.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address: (complete if you wish to be notified of the final decision to withdraw or retain the material)

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Status: \_\_\_\_\_ Faculty Department \_\_\_\_\_

\_\_\_\_\_ Student Program \_\_\_\_\_ Other

Material on which you are commenting:

\_\_\_\_\_ Book \_\_\_\_\_ Periodical \_\_\_\_\_ Non-print resource

\_\_\_\_\_ Other: \_\_\_\_\_

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Publisher, place and date: \_\_\_\_\_

Explain the nature of your concern. Criteria for selecting library material are that the subject nature supports the curriculum or provides information on contemporary issues, current or historical events, the intellectual content is appropriate to our users, and that the work complements our overall collection, including work that provides alternate views or new perspectives on subjects, or broadens knowledge of cultural diversity. Consult the General Collection Development Policy, available at the Library Circulation Desk, and at <http://www.stmarys-ca.edu/library/collection-development> for more detail.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date received by the Dean of Library and Academic Resources: \_\_\_\_\_



Subject librarian: \_\_\_\_\_

Reviews attached from: \_\_\_\_\_

Rationale for selecting (to be filled out by subject librarian):

Summary of Collection Development Team Discussion: Was this material selected according to the General Collection Development Policy?

Summary of Library Committee consultation:

Dean for Academic Resources decision: \_\_\_\_\_ Retain \_\_\_\_\_ Withdraw

Rationale:

Notification sent: \_\_\_\_\_ Date: \_\_\_\_\_

cc: Provost  
Chair, Library Committee